XXX Assessment Review

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sarrisco

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INTRODUCTION

Thank you for considering Sarrisco in your ERP assessment process.

This review has been prepared to the specific requirements described within the brief as well as the level of detail as described within the proposed Assessment.

The benefit outlined throughout are both improved experience and monetary value and are aligned with the architecture principles defined.

Thank you and happy to discuss and clarify any of the contents within or any other subject matters you feel need clarity.

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1. EXECUTIVE SUMMARY

XXX Council have chartered on a programme of transformations to support and protect the council's future operations by bringing about significant long term operational savings and benefits across the Council's estate.

This includes the Fusion Programme which is a transformational implementation of the aging EBS solution and processes to a continuous modern best practice Oracle Cloud solution updating all functionality within ERP, SCM and HR & Payroll which comes with a projected cashable savings of £2.35m annually and is aligned with the Digital Strategy.

The Digital Strategy outlines the theme of future state operations and governs through a clear set of foundational guiding principles. Along and aligned with the Digital Strategy objectives are a programme of transformational improvements through Service Delivery updates.

The review outcome identified both short and long-term roadmap recommendations of which the "short-to-long-term" top six candidate projects would deliver a return-on-investment business case totaling a gross savings of **circa £5.6m annually**.

2. PURPOSE

This assessment was to review the entire enterprise holistically in order to ensure that IT is meeting the Business and is aligned to its capabilities to deliver its mission/services.

The review was to provide an independent assessment of the Enterprise estate with a focus on achieving viable net outcome by identifying savings and benefits across the Council.

Furthermore, the review needed to pay particular attention to the Fusion Programme with a view to identify any further transformational benefits not identified within the Fusion Programme business case.

The overall recommendations needed to be outlined in a strategic programme of transformations in both short and long term 2-5 years roadmap

3. BACKGROUND

The general outline of the background that led to the need for this assessment was a combination of recognising the potential of possible missed opportunities as well as acknowledging that the enterprise architecture landscape would benefit from a holistic independent assessment with a strategic trajectory.

4. SURVEYS & WORKSHOPS

After a thorough analysis of the organisation through capability modelling, it was deemed necessary to kick off our discovery of the review by conducting survey questionnaires within the least IT Invested areas **Education** and **Social Work**.

This in turn uncovered some very interesting findings which the general headline includes the following;

- Repetition and manual effort
- Pockets of reporting solutions
- Siloed operation in a non-holistic capability
- Poor or no integration
- Cross functional areas dependencies and inefficiencies

Furthermore, we also shifted the focus to uncover inefficiencies and areas of potential improvements by conducting a thorough review of the Fusion Programme business case findings in order to get a baseline of the Pain Point and the reference FTE inefficiencies as well as a general headline of the representative solution.

These workshops were conducted for **Finance, SCM** and **HCM & Pay**roll.

These uncovered some clear gaps and inefficiencies which are outlined as recommendation in the outcome section within this document.

We also requested the following content from IT in order construct a picture of the entire Enterprise estate aligned with the capabilities;

- List of applications, their functional area and cost
- The programme of work for Service Delivery (In-flight and Planned Projects)

And conducted workshops with IT to perform a high-level assessment of the Service Plan and alignment with Architecture Principles.

We also met with IT to understand the hardware cost by application.

5. FINDINGS

The potential target architecture showing recommendations for applications, integrations and data to support EA findings.

Target Architecture
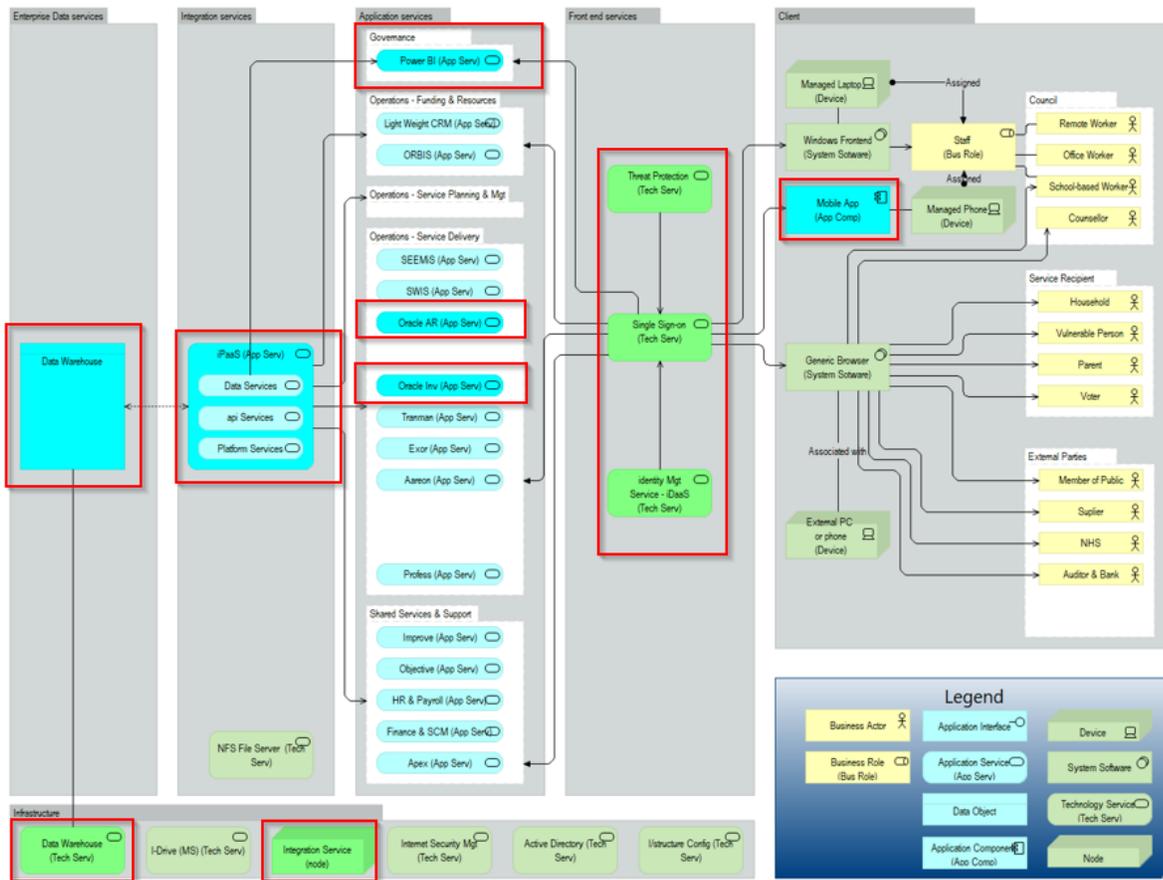
6. RECOMMENDATIONS

A total of fourteen strategic Enterprise Architecture recommendations of which the top six shown below are supported with return-on-investment business case totaling a gross savings of **circa £5.3m annually.**

No	Roadmap Component	Implementation Year	Size	Benefit - Cost (Annual)	Rationale
CPO001	Integration Platform (iPaaS ETL/ELT Integration such as Informatica, Boomi, Mulesoft)	22/23 & ongoing	Ongoing	**~£500k**	Remove rekeying
CPO002	Cloud Data Warehouse & Reporting (e.g. Snowflake, MS, AWS, Power BI)	22/23 & ongoing	Ongoing	**~£2.3m**	Avoid MS Office reports
CPO003	Outsource Operating Model for Housing & Roads and replace Stores, Servitor and eConsole with Oracle Inventory with vendor consigned stock	23/24/25	6-12 Months	**~£1.8m**	Free up stock and Warehouse
CPO004	Receivables & Collections System (e.g. Oracle AR) to replace DebtGL, Icon and potentially integrate with Aareon for collections	23/24/25	6-8 Months	**~£300k**	Simplify IT applications
CPO005	Public Contracts Scotland Integration to Oracle Contacts and/or Projects	22/23	4-6 Months	**~£250k**	Automate links to PCS
CPO006	Spreadsheet Loader Invoice Template inbox Integration (supplementing Supplier Portal)	22/23	4-6 Months	**~£397k**	Electronic invoicing

PO007	Absence Management Integrations to Oracle Absence Management (e.g. central SS calendar view)	22/23	-	Medium	Reduce manual intervention
CPO008	Pre-cursor quality check reports for Payroll (by-product of future state heavily reliant on SS)	22/23	-	Medium	Improve productivity
CP0009	Brightwave replace with Oracle Learning & Development and integration with Clyde Valley consortium	23/24	-	Medium	Productivity & timeliness.
CP0010	Talent Link ("My jobs Scotland") integration	23/24	-	Medium	Reduce manual intervention
CPO011	Document Management System (e.g. Objective to Cloud)	TBD	-	Medium	Improve productivity, take-up & TCO
CPO012	Productivity Apps (e.g. MS Power Apps)	22/23 & ongoing	-	Medium	Productivity, accessibility & timeliness.
CPO013	SSO & AD (e.g. for External users aka Suppliers)	22/23	-	Medium	Increase accessibility.
CPO014	Strategic MIS System (e.g. Liquid Logic)	22/23	-	Medium	Rationalise application portfolio

7.   BENEFITS & SAVINGES

The benefits and savings for the top six candidate projects are shown below with summary return-on-investment per recommended option;

ID	Project Name	Annual Savings	Benefits Summary	Risk Summary
CPO_001	Integration Platform as a Service	**£500,000**	• **Reduced Risk** - Greater flexibility and scalability • **Productivity** • Use CRM more effectively • **Scalable** - Further products and investment from Boomi to grow into	• Medium Complexity to Deliver. • Direct app-app apis become unmaintainable. • Not enough connectors
CPO_002	Cloud Data Warehouse & Reporting	**£2,346,000**	• **Reduced Risk** - Greater flexibility and scalability • **Productivity** • **Scalable** - Further products and investment to grow	• Medium Complexity to Deliver.
CPO_003	Outsource Operating Model for Supply Chain Operations	**£1,851,000**	• **Scalable** • **Timely Single version of the truth** • **Consigned Stock** • **Best Practice Standard Solution** • **Scale up without increase of support staff cost** • **Subsume support** cost into Finance & SCM SMEs	• Complexity to Deliver. • Complexity in Business Transformation.

CPO_004	Receivables and Collections System	£300,000	• **Scalable** • **Timely Single version of the truth** • **Enabler for Project Contracts and Project Billing** • **Best Practice Standard Solution** • **Scale up without increase of support staff cost** • **Subsume support cost into Finance** • **Continuous optimal operations**	• Medium Complexity to Deliver. • Medium Complexity in Business Transformation.
CPO_005	Public Contracts Scotland Integration	£250,000	• **Scalable** • **Timely Single version of the truth** • **Certified Invoices with online PM approval** • **Enabler for Contracts drawdown and Project Management** • Standard Solution • **Scale up without increase of support staff cost** • **Continuous optimal operations**	• Medium Complexity to Deliver. • Medium Complexity in Business Transformation.
CPO_006	Spreadsheet Loader Bulk Invoices Inbox Integration	£397,000	• **Scalable** • **Timely Single version of the truth** • **PO Match and Certified Invoices** • **Enabler for Contracts drawdown** • Standard Solution • **Scale up without increase of support staff cost** • **Continuous optimal operations**	• Medium Complexity to Deliver. • Medium Complexity in Business Transformation.

8. AMENDMENT HISTORY

Version No.	Date	Amendment History	Remarks
00-001	01/09/2022	Initial Draft	